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## **PACIFIC COAST CONFERENCE WOMEN'S TENNIS SUPPLEMENT**

### **.01 SEASON OF PLAY**

#### **A. Season**

1. According to CCCAA Rules, the tennis season begins with the start of practice and scrimmages, and ends with the State Championship.
2. The season is limited to the official CCCAA prescribed number of dates, including the Ojai and the Conference Tournaments. Post season contests such as the Regional Tournament and the State Tournament do not count toward this figure.
3. The conference season shall consist of a double round robin home and away.

#### **B. Schedule**

1. Conference matches are to be scheduled on Tuesdays and Thursdays unless inclement weather prohibits the match. Tuesday rained-out matches will be rescheduled to Wednesday of the same week. Thursday rained-out matches will be played on Monday of the following week. A Wednesday make-up rain-out will be played the following Monday if the previous Thursday's match was not rained out. For multiple rain-out situations, the next available Monday or Wednesday for both teams will be used. If the last conference date is rained out, the rescheduled date will be agreed upon by both institutions and completed prior to the conference seeding meeting. A conference make-up match shall always take priority over a non-conference make-up match.
2. Matches will be scheduled for 2:00 p.m.
3. To determine the yearly rotation, the first bracket will be dropped to the bottom of the schedule and home sites are reversed.

### **.02 PLAYING RULES**

A. The COA Constitution supersedes all Pacific Coast Athletic Conference rules. ITA rules will supersede USTA rules.

1. The Twelve-point tie breaker format shall be used in all sets.
2. A maximum of ten (10) minutes will be allowed for warm-ups. Warm-ups with opponents shall be started at match time.

3. A contest shall consist of three doubles followed by six singles matches. Each match will count as one point toward the team score. The format will be three eight game pro set doubles matches with a twelve-point tiebreaker at eight games all. This will be followed by six best-of-three set singles matches. All matches will be played with regular scoring.
4. Coaches are permitted on the court as long as it is not disruptive or does not interfere with continuous play as defined by the coaches and players. Coaching is permitted by a head coach or designated assistant coach.
5. Matches interrupted by darkness or rain in which neither team has reached five (5) points will be postponed and started at the point of interruption. Rescheduling should be done according to the rain-out policy or at a time mutually agreed upon by both coaches. If one team has scored five or more points, the match shall be considered completed. If the contest has been decided and interruptions occur, matches not completed will be split with one-half point going to each team. If lights are available on the courts being used for the match, they are to be used to finish the match.
6. All singles and doubles matches must be completed to decide the contest. Exception - rain, darkness, or consent of both coaches. If both coaches cannot agree the coach of the host college will make the final decision. Failure to complete the contest under the above rule shall result in forfeiture of the entire contest by a college. Once the team winner of a dual match has been determined, in lieu of a third set, the 10-point tie breaker will be played to determine the outcome of any remaining match.
7. The match officially starts when the list of players is exchanged between coaches. Lists will be exchanged five minutes prior to match time.
8. Doubles matches are to be played first. Singles matches will begin when players become available.
9. Singles and doubles ladders shall be established prior to the beginning of the first and second round of Pacific Coast Conference play. Both singles and doubles ladders will be established by ability of players. Ability is defined in Section II, K, of the U.S.T.A. Rule Book: Part 5 of I.T.A. Rules. A copy shall be sent to the Pacific Coast Conference Tennis Representative who will send to all coaches. First round ladders to be received the Friday prior to the first conference contest. Second round ladders to be received prior to the beginning of second round play. Any change to the ladder within the round must be submitted to the conference tennis representative prior to the match or the changes are not in effect.
10. Singles must operate on ladder basis. The ladder shall be established before the first conference match. The ladder shall be listed one through five and will include all eligible players. A player may only move one position a week. The ladder in place on Tuesday must be used on Thursday of the same week, with the exception of the beginning of the second round. In case of illness or absence from a match, everyone on the ladder must move up a spot. A new player entering the ladder must start no higher than in the 3rd position. Violation of this procedure and/or Section 2, B, (11) will result in forfeiture of the dual match. One week would

be considered a Monday through Friday. If a make-up match is played, teams must use the line-up from the regular scheduled contest.

11. You must indicate a number one doubles team by ability at the beginning of the first and second round of conference play. The players on the number one doubles team may be changed once during each round. Any changes in the doubles ladder will be sent to each coach. If a player from the number one doubles team drops the squad, the coach must re-establish a number one doubles team.

12. If line-ups have been exchanged and the match has not started you must use the same line-up in the make-up match. If a player or players are not present for the make-up match, replacements would be added as would be added as defined in Section 2, B, (13), of the Pacific Coast Conference Tennis Supplement.

13. If a player is injured or not present, everyone must move up one spot on the singles ladder. (See Section II, K, USTA Rulebook, Part 5, ITA Rules). If a player does not finish a doubles match they are not allowed to play singles.

14. Change over format will follow W.T.A. change of ends/rest period format. After the changeover of each new set, players will switch ends without a rest break and coaching is not permitted during this change over. The first changeover with a rest break will occur after the completion of the third game in each set and will be 90-seconds in length. Coaching is allowed at this change over. Every two games played there after, a 90-second rest break will occur with change of ends. Coaching is permitted until the conclusion of the set. At the end of a set, a 90-second rest break will occur regardless of score. Between the second and third set, a rest period of not more than five (5) minutes shall be allowed.

#### B. Conference

1. Conference results and statistics shall be reported to the Conference statistician on Monday of the following week via the online conference reporting form.

#### C. Equipment

1. Tennis balls used in matches and tournament shall be U.S.T.A. Approved.

2. The host college shall furnish two (2) or three (3) championship grade tennis balls for the first two sets and two (2) or three (3) championship grade balls for the third set. Penn or Wilson U.S.T.A. approved balls are recommended for match play.

3. Yellow tennis balls are preferred.

4. Uniform single sticks (measuring 42 inches in height, placed 36 inches from the singles line) shall be required for nets in all conference dual match and tournament play.

#### E. Facilities

1. Tennis courts shall conform to U.S.T.A. standards. Courts of the home team shall be clean and free of hazards.
2. Net straps shall be provided for all courts.
3. Scoring devices are recommended on all courts for all Pacific Coast Conference matches.

### **.03 ALL-CONFERENCE AND AWARDS**

A. The All-Conference Team will be made up of the singles quarter-finalists and the doubles semi-finalists in the conference tournament.

B. At the conference meeting prior to the conference tournament, nominations and a vote will be taken to determine an outstanding player of the year and coach-of-the-year. In the case of a tie, a new vote will be taken to establish a winner.

C. The number one and two singles players in the conference tournament and the one and two doubles teams will receive awards.

D. The Pacific Coast Conference Team Sportsmanship Award shall be determined in a vote of the member-school teams each year at the season-ending meeting. Prior to the meeting, each member-school coach shall take a collective vote of the players on his/her team to determine the one most sportsmanlike team in the conference for the season and cast that vote at the conference meeting to determine the annual winner.

### **.04 CONFERENCE CHAMPION**

A. The conference champion shall be decided by the winner of the Conference dual matches. In the event of a tie, co-champions will be named. A conference award will be presented.

#### **B. Conference Tournament**

1. The Conference Tournament draw will be made on the Monday before the Pacific Coast Conference Tournament.

2. The Tournament directorship will rotate from school to school. The director will be responsible for preparing draw sheets prior to the seeding meeting. Coaches must submit entry names to the tournament director the Friday prior to the seeding meeting. The tournament director is responsible for submitting tournament results to the Southern California tournament director.

3. Officials will be used in the tournament when deemed necessary. The tournament director will have the power to appoint and remove umpire for finals. This expense to be borne by the tournament.

4. Regular scoring will be used during the conference tournament.
5. The final matches will be played at the tournament site.
6. Conference tournament expenses will be shared equally among the participating colleges.
7. The Conference tournament entries will consist of six (6) singles and three (3) doubles, and will be a single elimination tournament.
8. A team award will be presented to the team accruing the most points on the basis of one (1) point per round won, two points for a bye, if other than the Dual Meet Champion.
9. If deemed necessary a fee will be charged to pay for officials and tournament costs. In addition, each team must provide 12 cans of conference approved balls for the tournament.
10. Points earned, in earlier rounds, by players who default during the course of the PCC Tournament will not be used in establishing the team award for the Conference Tournament.

#### **.05 CONFERENCE TENNIS COMMITTEE**

##### **A. Conference Appointed Administrative Representative**

1. Chair and preside at all meetings, non-voting.
2. Work with the conference commissioner regarding officials, rule interpretation, protests and other matters.
3. Review the Pacific Coast Conference Women's Tennis Supplement annually.
4. Submit conference schedule to Commissioner.

##### **B. Membership consists of all current PCC Women's Tennis Coaches**

##### **C. Voting membership shall be one vote per college.**

##### **D. Seeding/Conference Representative of the Committee**

1. Selected by a majority vote, volunteer, or on an alphabetical rotation.
2. Represents the PCC at the seeding meeting and the state coaches' association executive board meetings.
3. The representative shall forward conference match play results for ranking and seeding purposes to the Southern California Women's Tennis Ranking Committee.
4. Will serve for a two-year time period.

#### E. Supplement Revisions

1. The committee shall evaluate annually the Women's Tennis supplement.
2. The committee can recommend changes to the conference by a majority vote of the members present at any meeting of the Tennis committee.

#### A. Meetings

1. The first meeting will take place on the third Tuesday in January. The second meeting shall take place on the Monday before the Pacific Coast Conference Tournament.